

1. Reason You Received This Notice:

A vehicle registered in your name was photographed during a red light infraction or the registered owner of the vehicle depicted on this Notice has submitted an Affidavit naming you as the driver of the vehicle at the time of the infraction. This is an infraction of the Revised Code of Washington 46.63.170 and the Fife Municipal Code Chapter 10.60.010 et seq. This notice represents a determination that a photo red light infraction has been committed by the person named in the notice and the determination shall be final unless you contest it as provided in chapter 46.63 RCW. RCW 46.63.060(2)(a)

2. You Must Select One of the Following Options (A, B, C). Complete the coupon on the Options Page for the option you select and return the coupon in the enclosed envelope. Make sure the mailing address on the reverse side of the coupon appears in the window of the enclosed envelope.

A. **Payment Methods.** As the registered owner or nominated driver of the vehicle described in this Notice, we have no choice but to hold you responsible for paying this fine by May 8, 2009. No points will be assessed to your driving record and no record of this infraction will be sent to your insurance company or the Department of Licensing. Rental or leasing agencies may choose to complete the Affidavit on the Option B mail-in coupon on Page 2 of this Notice and indicate who was driving.

- Please do not send cash.
- Make Check or Money Order payable to "Fife Photo Enforcement Program"
- Payments by Personal Check, Money Order or Visa/MasterCard are accepted. Payments by debit card are also accepted. To be processed, the debit card must contain a MasterCard or Visa logo. Please mail in the enclosed envelope along with the payment coupon found on Option A of page 2.
- Credit card payments can be made online at www.photonotice.com (Enter city code: FIFEWA)
- Payments by credit and debit card can be made at a dedicated terminal in the lobby of the Fife Municipal Court, 3737 Pacific Highway East, Fife, WA 98424. Hours of operation: Monday – Friday 8:30am – 4:30pm.
- A **\$25.00** administrative fee will be assessed for rejected or declined payments.
- A **\$25.00** charge will be assessed for late payments.

B. **Declaration: Identify another Driver, only if the vehicle was sold or stolen prior to the date of violation.** It is sufficient evidence of R.C.W. 46.63.170 and the F.M.C Chapter 10.60.010 et seq that the person registered as the owner of the vehicle was operating the vehicle at the time of the infraction. However, liability of the owner may be removed if the Affidavit of Non-Responsibility (Option B of the mail in coupon on page 2) is completed and returned within the enclosed envelope by May 8, 2009. You may mail the Affidavit of Non-Responsibility in the enclosed envelope to the Fife Municipal Court Photo Enforcement Program, 3737 Pacific Highway East, Fife, WA 98424 or fax it to 253-926-5435 Attn: Photo Enforcement Program.

- If the vehicle was sold prior to the date of violation, please include a copy of the "Report of Sale", or a hearing will be set.
- If the vehicle or license plate was reported stolen at the time of the violation, please include a copy of the police report, or a hearing will be set.
- No record of this infraction will be sent to your insurance company or to the Department of Licensing.
- If you were not the driver of the vehicle at the time of the violation, liability may be removed by contacting the Fife Municipal Court and submitting an affidavit stating that you were not the driver of the vehicle when the infraction was committed.

C. **Right to a Hearing.** If you were not operating your vehicle at the time this infraction was committed or have other concerns, you have the right to a hearing to contest this Notice or if you wish to explain the circumstances (mitigate) you have the right to a hearing. To schedule a hearing and have the matter reviewed by a Judge you must do the following:

- Check the box on the Hearing Coupon to indicate which type of hearing it is that you are requesting.
- Mail the Request for Hearing Coupon by midnight on the day the response is due to the court (Option C on page 2) **in the enclosed envelope** to the Fife Municipal Court, 3737 Pacific Highway East, Fife, WA 98424. Please include your phone number. You will be notified of a date and time to appear.
- Hearings are held at the Fife Municipal Court, 3737 Pacific Highway East, Fife, WA 98424
- Please ensure that your hearing request is submitted no later than May 8, 2009.
- If the driver fails to appear at a requested hearing, the court shall enter judgment against the driver finding that the defendant has committed the infraction and the full penalty of **\$124.00** plus the additional fee of **\$25.00** for a total of **\$149.00** will be due and owing immediately. Once this judgment has been entered, you will not be able to renew your vehicle's registration until this matter has been resolved.
- If the driver fails to pay the fine within the allocated time the matter could be handed over to a collections agency.
- This infraction is a non-criminal offense for which imprisonment may not be imposed. This violation requires proof by a preponderance of the evidence.
- If you feel that this infraction was issued in error, you may subpoena witnesses or have witnesses accompany you at a contested hearing. If you wish to explain the circumstances (mitigate) you have the right to a hearing, but not the right to subpoena witnesses.
- At the hearing, the City of Fife has the burden to prove by a preponderance of the evidence that you committed the violation.

3. View Infraction on the Internet

- The infraction has been captured on video and is available to be viewed on the Internet at: www.photonotice.com (Enter City Code: FIFEWA)
- If you do not have access to a computer, computers are available at public libraries. Please refer to your phone book for the library closest to you.
- You may also view your video on a dedicated terminal in the lobby of the Fife Municipal Court, 3737 Pacific Highway East, Fife, WA 98424. Hours of operation: Monday – Friday 8:30am – 4:30pm.

FAILURE TO RESPOND TO THIS NOTICE OR FAILURE TO APPEAR AT ANY COURT HEARING YOU REQUESTED OR PAY FOR THE INFRACTION MAY RESULT IN NON-RENEWAL OF YOUR MOTOR VEHICLE REGISTRATION AND THERE WILL BE ADDITIONAL LATE/COLLECTIONS FEES IMPOSED.

For questions regarding payment, contact the Fife Red Light Photo Enforcement Program Customer Service Call Center toll free at 1-877-847-2338 between 7:00am and 5:00pm (MST).

For all other questions, contact the Fife Municipal Court at 253-922-6635 Monday thru Friday 8:30 am – 4:30pm (PST).

OPTIONS PAGE


OPTION A: PAYMENT COUPON FIFE PHOTO ENFORCEMENT PROGRAM
 Notice #: FRL014300 Issued To: [REDACTED] License Plate #: [REDACTED]

Check or Money Order Please make check or Money Order Payable to "Fife Photo Enforcement Program" (ensure address on reverse side appears in the window of the envelope)
 Credit Card Master Card Visa
 Debit Card (must contain a MasterCard or Visa logo) Credit card payments can be made online at www.photonotice.com
 Enter city code: FIFEWA

Name as it appears on card(Print) _____
 Card # _____ First _____ Last _____
 Expiration Date: Month _____ Year _____ Security Code # _____
 Mailing Address: _____
 Street _____ City/State/Zip Code _____
 Phone Number: _____ Signature: _____ Date: ____/____/____

Total Amount Due: \$124.00 Amount Enclosed: _____

[REDACTED]



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OPTION B: AFFIDAVIT FIFE PHOTO ENFORCEMENT PROGRAM Notice #: FRL014300
 (COMPLETE FULLY IF ANY OF THE FOLLOWING APPLY) Issued To: [REDACTED]

MUST CHECK ONE: The vehicle was sold prior to the infraction date to the person named below. A "Report of Sale" copy must be included with this document.
 The vehicle or license plate(s) were stolen at the time of the offense.

Print New Owner's Name: _____
 Address: _____ City, State, Zip Code: _____
 The stolen or illegally taken vehicle was reported to _____ Police Dept. on ____/____/____
 Police Report No. _____

DECLARATION
 I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

Signature: _____ Print Name: _____
 Phone Number: _____ Date: ____/____/____

IMPORTANT: This Affidavit must be returned by May 8, 2009. If any other circumstance exists whereby the owner should not be responsible for the infraction, contact Fife Municipal Court.

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OPTION C: HEARING REQUEST FIFE PHOTO ENFORCEMENT PROGRAM
 (Complete ONLY if you want a hearing scheduled)

Notice #: FRL014300 Issued To: [REDACTED] Date of Infraction: Apr 14, 2009
 License #: [REDACTED]

I REQUEST A HEARING TO EXPLAIN THE CIRCUMSTANCES.
 If you agree that you committed the infraction but would like to explain the circumstances, you may not require witnesses to appear.
 I REQUEST A HEARING TO CONTEST THIS INFRACTION NOTICE.
 If you believe you did not commit the infraction, you may request a hearing. At the hearing the City must prove by a preponderance (more likely than not) of the evidence that you committed the infraction. You may require witnesses.

Print Name: [REDACTED]
 Address: _____
 Street _____ City/State/Zip Code _____
 Phone Number: [REDACTED] Signature: [REDACTED] Date: 5/1/09

IMPORTANT:
 • This Hearing Request must be returned by May 8, 2009.
 • If you exercise this option, the amount you owe will be determined at the hearing.

[REDACTED]

PUYALLUP, WA 98374